

SECRETARY OF THE SENATE
05 JUL 27 AM 11:14

July 20, 2005

By Certified Mail, Return Receipt Requested

Secretary of the Senate
Office of Public Records
P.O. Box 5109
Alexandria, VA 22301-0109

Re : Carper for Senate (Identification Number C00349217)

Dear Sir or Madam:

Please accept this letter as the reply of Carper for Senate (the "Committee") to the June 21, 2005 letter issued by Vicki Hubbard, Senior Campaign Finance Analyst, Reports Analysis Division of the Federal Election Commissions concerning the Committee's April Quarterly Report (1/01/05 - 3/31/05) (the "Report") with a response due date of July 21, 2005.

Concerning the Committee's incomplete identification of contributors, the Committee acknowledges several instances in which the Report does not reflect a contributor's full name, employer, and/or occupation. The Committee has utilized its best efforts to obtain such information. To wit, the Committee employs the following process for obtaining the required "identifying" information from contributors:

All solicitations sent out by the Committee include a clear and conspicuous request for the contributor information and further informs the contributor of the requirements of federal law for the reporting of such information.

To the extent such contributor information is not supplied, the Committee makes at least one follow-up effort to obtain the missing information. The Committee's Compliance Director sends a form letter to the contributor requesting the missing information and provides a self-addressed, stamped envelope for the return of the "Contributor Information Form." Enclosed herewith is a sample solicitation used by the Committee, along with the form letter and "Contributor Information Form." To the extent the Committee receives additional contributor information, amended reports and/or an amended memo Schedule A are filed.

P.O. Box 2882
Wilmington, DE 19805

Phone: (302) 328-5774
Fax: (302) 328-6877

Contributions or gifts to the Carper for Senate Committee are not tax deductible. Federal law requires us to use our best efforts to collect and report the name, mailing address, occupation and name of employer of individuals whose contributions exceed \$200 in an election cycle.

Paid for by Carper for Senate

